



UNIVERSITY OF ALBERTA

## The José R. Varela Memorial Travel Grant

### DEADLINE:

**1 April**

or the next working day if this date falls on a weekend or holiday

**Copies: 1 Typed Original**

**Deliver to:**

**MLCS Graduate Program Office**

**Arts 200**

### TERMS OF REFERENCE

#### SPONSORSHIP

The **José R. Varela Memorial Travel Grant** was established through the generous donations of MLCS Faculty and external benefactors.

#### PURPOSE

The **José R. Varela Memorial Travel Grant** is awarded to enhance the quality and dissemination of graduate research in MLCS. All areas of research in the department are supported. The grant is designed to encourage graduate students to become active in their respective fields of research and expose their work at national and international venues. The grant is specifically designed to facilitate the presentation of papers at scholarly conferences.

#### ELIGIBILITY

All full-time or part-time graduate students in MLCS are eligible. Previous holders of this grant will be given lower priority, but are encouraged to reapply.

#### AMOUNT

MLCS is currently able to fund two grants per year in the amount of \$500.00. This will increase over time as the endowment grows.

**Modern Languages & Cultural Studies: Germanic, Romance, Slavic**  
Faculty of Arts

---

Arts 200 • University of Alberta • Edmonton • Canada • T6G 2E6

Telephone: (780) 492-3273 • Fax: (780) 492-9106

E-mail: [mlcs@ualberta.ca](mailto:mlcs@ualberta.ca) • Internet: [www.mlcs.ca](http://www.mlcs.ca)

*Continues...*

## **GUIDELINES**

1. Application is made to the *MLCS Graduate Committee*
2. Applications covering conferences held between September 1 and August 31 of current year will be considered.
3. All applications must be typed.
4. The following supporting documentation must be attached (incomplete applications will be rejected):
  - **An abstract of the conference paper (one page);**
  - **Confirmation of acceptance of the abstract (if not available, acceptance must be pending);**
  - **A letter of support from the supervisor, assessing the quality and contribution of the proposed paper.**

Higher priority will be given to students presenting papers at major conferences. Important criteria used in the review of an application include the quality of the abstract, the applicant's research activities, academic record and accomplishments relevant to the proposal.

The maximum award is \$500.

The application will be adjudicated by the full membership of the MLCS Graduate Committee. All decisions are final.

# The José R. Varela Memorial Travel Grant

## *Application*

**Application must be typed.** One (1) original of each application must be received at the **MLCS Graduate Program Office, Arts 200** by April 1. When this date falls on a weekend or holiday, the next workday will be the deadline.

### **Claims Submissions**

- Awards must be used to support the travel for which the application was made.
- Travel advances may be obtained to the full amount awarded.

**Applicant's Name:**

**Program / Area:**

**Degree:**

**Phone:**

**E-mail:**

**Destination and Travel Period:**

**Name of Conference:**

**Name of Sponsoring Organization:**

**Title of Your Paper:**

### **Checklist:**

- Abstract Attached [  ]
- Proof of Acceptance of Paper: Attached [  ] or To Follow [  ] (*check one only*);